

You are hereby requested to attend a **Meeting of Appleford Parish Council** on **Wednesday 29th June 2022, at 20.00, in the Village Hall,** to transact the business detailed below. Members of the public are invited to attend.

21st June 2022

Gill Brook, Clerk to the Council
13 Morse Road, Didcot OX11 8LA
Tel: 07751 159984

Email: applefordpc@googlemail.com

AGENDA

- 1. Apologies for absence**
- 2. Declarations of personal and prejudicial interest**
- 3. Public participation**
- 4. To approve the minutes of the meeting held on 4th May 2022 (doc 4)**
- 5. Report from County/District Councillor Richard Webber (RW), HIF road planning application and other planning applications (GOB)**
- 6. Finance**
 - a) AGAR (Annual Governance and Accountability Return 2021/22) including:
 - Signing the Certificate of Exemption (as being under £25,000 threshold) (doc 6a-page 3)
 - Receiving the Annual Internal Audit Report 2021/22 (doc 6a-page 4)
 - To consider the questions and sign the Annual Governance Statement 2021/22 (doc 6a-page 5)
 - To consider and agree the Accounting Statements for 2021/22 (doc 6a-iv)
 - Electors' Rights – to note the dates of the Exercise of Public Rights (viewing accounts) as Thursday 30.6.22 to Wednesday 10.8.22 (doc 6a-v)
 - b) To note reconciliation of bank accounts as at 31.5.22 (doc 6b)
 - c) To note invoices paid since the last meeting and consider invoices for payment itemised on the payment schedule (doc 6c)
 - d) To amend the Unity Trust Bank mandate to delete former councillors and add MM & SPG as signatories, as agreed 4.5.22.
- 7. Governance**
 - a) to review and approve the amended Standing Orders following NALC model (doc 7a)
 - b) to review and approve the amended Privacy Notice (doc 7b)
 - c) to review and approve the Code of Conduct following the South and Vale model (docs 7c)
 - d) to review and approve the Retention Policy (docs 7d)

8. Risk Assessments

- a) Risk assessment – reviewed 2022 (GOB) (doc 8a)
- b) Emergency Planning Survey – new draft document (DD) (doc 8b)

9. General items for discussion/noting:

- a) Thank you email received from Damascus re grass cutting payment
- b) NAG5 – update (MM)
- c) Bench – update re concreting (MM/GB)
- d) Website/social media – update (SPG/AR)
- e) Recruitment: clerk & councillor
- f) Gigaclear disruption. Link through to Village Hall (VS)
- g) Church Street flooding, Thames Water. (VS)
- h) Paths: Footpath to Sutton Courtenay – nettles (VS). Level crossing access (SPG).
- i) CEC consultation 2.7.22, Europa School UK, 11.00 – 14.30 (VS) (doc 9i)
- j) Yellow road signs (GOB)
- k) Noise update (GOB)

10. Items for next agenda. To be discussed at the meeting.

11. Date of next meeting. To be decided at the meeting.

GB/21.6.22